



Pennsylvania Housing Finance Agency
211 North Front Street
Harrisburg, PA 17101

Subcontractor & Sub-tier Contractor Daily Onsite Employee Sign-In Sheet

Subcontractor: _____
Address: _____

Phone #: _____

PHFA Project Name: _____
PHFA Project #: _____
Date: _____

	Employee's Name (Print)	Employer	Trade or Work Classification	Start Time	End Time	Hours Worked
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						