

Non-Davis Bacon Subcontractor Packet Requirements

Project Name: _____

PHFA #: _____

*****Note: All submitted documents requiring a signature must be original copies signed in blue ink.**

The following form(s) are to be completed **one time** at the beginning of the project and returned to **GENERAL CONTRACTOR:**

- A. Non-Collusive Affidavit (For contracts of \$10,000 or above)
 - B. Contractor/Subcontractor Certification
 - C. Certification of Contractor Regarding EEO (For contracts of \$10,000 or above)
 - D. Section 3 Certification Letter
 - H. Exhibit 2 - Section 3 Workforce/Training Needs Table (For contracts of \$100,000 or above)
 - I. Anti-Lobbying Certificate (for contracts of \$100,000 or above)
 - Debarment Review of Sub-tier Subcontractors (EPLS)
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The following form(s) needs to be completed **monthly** and sent to **GENERAL CONTRACTOR:**

- J. Exhibit 13 - Monthly Section 3 Employment & Training Report (For Contractors and Subcontractors with contracts that are \$100,000 or above)
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The following form(s) must be completed **monthly** and sent to **PHFA Compliance Officer:**

- K. Exhibit 11 - Subcontractor's Monthly Utilization Report
Send to: Ted Jackson
PHFA
211 North Front Street
Harrisburg, PA 17101