



# PHFA

PENNSYLVANIA HOUSING FINANCE AGENCY

***TBRA Program - Pittsburgh Office***

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## **Instructions for NHT TBRA Program**

Thank you for working with PHFA to help nursing home residents in your area access this Tenant Based Rental Assistance. This resource should help consumers to be able to afford to live in the community. In order for consumers to be eligible, they must:

- Be on a waiting list of no longer than 24 months duration for Housing Choice Voucher or subsidized housing.
- Have income/assets compatible with eligibility for housing subsidy.
- Meet other specific parameters associated with the Voucher or subsidized housing – e.g., credit or criminal background checks.
- Submit to PHFA the following:
  - Completed PHFA Certification Form
  - Completed Citizenship Form
  - Copy of Birth Certificate
  - Social Security Number
  - Copies of Income and Asset Information (e.g., last six paystubs and bank account statements)
  - Declaration of Disposition of Assets

These forms can be found on our Web site at [www.phfa.org](http://www.phfa.org). Place cursor over blue Multifamily Housing Professionals section. Select Housing Services and NHT TBRA.

*Note – for NHT Teams in Philadelphia County, the Office of Long Term Living has made specific arrangements with the Philadelphia Housing Authority and Liberty Resources, Inc., to operate an NHT TBRA program in Philadelphia.*

If you have any questions as you get started, e-mail [tbra@phfa.org](mailto:tbra@phfa.org) or call Carla Falkenstein at 412.429.2841.