

Tab 10 SHPO & Historic Preservation Documentation

All projects which may use federal funds (HOME) are subject to Section 106 of the National Historic Preservation Act of 1996 as amended and its implementing regulations (36 CFR Part 800). If application will be made for **PennHOMES (HOME)** funds, Section 106 compliance requires that project details be provided to the **PA State Historic Preservation Officer (SHPO)**, to determine the effect of the project on historic and archeological resources.

NOTE: An application for Tax Credits only is not subject to Section 106 review and no SHPO consultation is needed.

By federal law, the **PA SHPO** has 30 days to respond to a request for project review. The 30 days begin only when complete and adequate information is received by mail at the **PA SHPO** office. Each project is reviewed for its potential impact to both historic structures and archaeological sites. You can search for any known historic properties in your project area by using the Cultural Resource Geographic Information System (CRGIS) at <http://www.phmc.pa.gov/Preservation/Cultural-Resources-GIS/Pages/default.aspx>. Properties which may be eligible for the National Register of Historic Places should be submitted on a Historic Resource Survey Form (HRSF) with photos of all buildings, keyed to a project map. Questions may arise about the age, history, and condition of buildings and the project's impact on them, as well as the extent and nature of ground disturbance. **Please submit your project for review as early as possible to ensure adequate time to resolve any outstanding questions or issues.** The review findings are good for five years according to HUD policy, so projects can be submitted well in advance of the **PHFA** application deadline.

LIHTC Applicants Located in Non-PJs Requesting HOME Funds

PHFA and **DCED** act as administrators of **HOME** funds in Non-participating Jurisdictions and have developed a specialized process to facilitate Section 106 compliance. Whenever application is made to **PHFA** for **PennHOMES** funds in a Nonparticipating Jurisdiction, project information including a project description, maps, photographs, ground disturbance details, HRSF if needed, and **SHPO** consultation forms must be submitted to **DCED** for review. Copies of the required forms are available from Pamela Reilly via email (preilly@pa.gov) or at: <http://www.newpa.com/community/federal-program-resource-library/environmental-review>. **The SHPO Consultation Form for DCED Administered HUD Programs reviewed by Pamela Reilly must be provided in the LIHTC Application, along with any and all written correspondence you have had with the SHPO.**

Please contact her with any questions and send all project information to:

Pamela Reilly, DCED Historic Preservation Specialist
DCED Office of Community Development
Commonwealth Keystone Building, 4th Floor
400 North Street
Harrisburg, PA 17120-0225
717-720-1441 or preilly@pa.gov

LIHTC Applicants Located in PJs Requesting HOME Funds from an Entity other than PHFA

LIHTC applicants for HOME funds in Participating Jurisdictions in HUD Direct Entitlement communities must provide proof of compliance with Section 106 as well. Those HOME funds applicants must consult with PA SHPO directly rather than with Pamela Reilly at DCED. Consultation guidance and a Project Review Form can be found at: <http://www.phmc.pa.gov/Preservation/About/Documents/SHPO-Project-Review-Form.pdf>. The PHMC Project Review Form reviewed by PHMC staff must be provided in the Tax Credit Application.

Send the form and all required project information to:

**Division of Project Review
PHMC Bureau for Historic Preservation
Commonwealth Keystone Building, 2nd Floor
400 North Street
Harrisburg, PA 17120-0093**

NOTE: If a local governmental entity does not identify the source of its funding with the application submittal, and it is subsequently determined that the funding will be from the HOME Program, proof of compliance with Section 106 must be submitted prior to closing. It does not have to be submitted with the application if the funding source is not known at that time.

Developments Seeking Historic Rehabilitation Tax Credits

All projects that intend to seek federal Historic Rehabilitation Tax Credits must submit the following items:

- National Register Determination of Eligibility
- Approved Part One of the Historic Rehabilitation Tax Credit Application
- Name and Contact information of Historic Consultant
- Historic Consultant Contract.

Pursuit of Historic Rehabilitation Tax Credits requires continued consultation with the PA SHPO and the National Park Service (NPS). The PA SHPO can provide guidance on the proper scope of work requirements and write-up, initial schematics, and eligible project costs. For more information about the federal and new state Historic Rehabilitation Tax Credit process and program, consult the website at: <http://www.phmc.pa.gov/Preservation/About/Pages/Forms-Guidance.aspx>

For more information contact:

**Scott Doyle, Tax Credits & Grants Division Chief
PHMC Bureau for Historic Preservation
Commonwealth Keystone Building, 2nd Floor
400 North Street
Harrisburg, PA 17120-0093
717-783-6012 or midoyle@pa.gov**