

PENNSYLVANIA HOUSING FINANCE AGENCY
Homeownership Programs Division
211 North Front Street, Harrisburg, PA 17101
www.phfa.org
800-822-1174

Exception Request and Response Form

This form is to be used when a Lender wants PHFA to consider waiving a PENNVEST loan requirement for a particular borrower. PHFA will provide its response on this same form. Please remember to include a copy of PHFA's response to this request in the File Close-Out Package for this borrower.

Date of Request: _____ Number of Pages in Request _____

Organization Making this Request (Lender): _____

Contact Person's Name: _____

Phone: _____ Fax: _____

Email: _____

Borrower: _____ SS# - - Age
(Last Name) (First Name) (MI)

Co-Borrower: _____ SS# - - Age
(Last Name) (First Name) (MI)

Loan #: (if assigned) _____

Please provide the following information:

Adjusted Gross Income \$ _____

Projected Loan Use _____

Projected Loan Amount \$ _____

(Also include Full Credit Report)

Special circumstances you would like PHFA to take into consideration regarding the borrower or their situation (i.e. person with a disability, military service hardship, etc.): _____

*Continued on page 2
In case pages get separated:*

Borrower: _____
(Last Name) (First Name) (MI)

Please describe exactly what exception is being sought for this borrower and why:

PHFA Response:
Exception Approved: Exception Denied:
Explanation:

Fax This Form To
FAX NUMBER (717) 780-3872
Or Email to septic@phfa.org