



## R&R Program Update August 2012

### **General Announcements:**

1. All R&R loan exception requests should be sent to the R&R email address at [renovateandrepair@phfa.org](mailto:renovateandrepair@phfa.org). Please do not send them directly to PHFA employees. Monica Williams is now the main contact for exception requests as Pat Musser retired effective August 2012.
  
2. The most recent version of [R&R Income Limits](#), [R&R Program Guidelines](#), [R&R Forms](#), and other [program information](#) can always be found on the R&R portion of the PHFA website.
  
3. The [HICPA Information Sheet](#) should be given to all borrowers to ensure they are providing each LPA with a HICPA compliant contract. Please provide homeowners a copy of this checklist for them to retain, and get their signature indicating receipt on a copy that is then incorporated into their PHFA borrower file. If, upon review of the contract, you notice any HICPA violations please point them out to the homeowner. It is not the responsibility of PHFA or its LPAs to ensure HICPA compliance.

### **Program Contacts**

Email: Please use [renovateandrepair@phfa.org](mailto:renovateandrepair@phfa.org)

Telephone: 717-780-3871

Extensions: Compliance		Final Documents		Purchasing		Training/Program Evaluations	
Vikki Lauer	3972	Norie Kerstetter	3986	Angela Green	3862	Roberta Schwalm	3838
Monica Williams	1831	Angela Kocher	1887			Marisa Shull	4034