



PHFA

PENNSYLVANIA HOUSING FINANCE AGENCY

211 North Front Street, Harrisburg, Pa 17105-8029
(717) 780-3871/Fax (717) 780-3872/TTY (717)-780-1869
Website: www.phfa.org

Re: ACH Transfer

The Pennsylvania Housing Finance Agency will use the Automated Clearing House (ACH) system to electronically transfer funds. We also want to have the necessary information to send paper checks if we have to, for certain (irregular) payments. We'd like to gather the following information now in order to support both transmittal methods.

Please provide the following information:

Full Name of Organization that will be holding the escrowed funds: _____

Is this Organization a PHFA Participating Lender for Keystone Loans? Yes No

Primary Contact for Mailed Checks:

Name _____

Mailing Address _____

Phone Number _____

Fax Number _____

E-mail Address _____

If different, please provide contact information for the correct contact person when PHFA transitions to electronic funds transfer (EFT):

Primary Contact for EFT Transfers:

Name _____

Phone Number _____

Fax Number _____

E-mail Address _____

Financial Information:

Bank Routing Number _____

Bank Account Number _____

What type of Account?

(Checking, Savings, Other, please specify) _____

For future reference, when the information pertaining to your bank accounts changes, you must notify PHFA in writing providing us with at least 2 weeks advance notice. We will confirm all banking changes with the R&R primary contacts prior to implementing them. If you have any questions feel free to reach Roberta Schwalm, Tammy Miller or Kate Newton at 800-822-1174.

Signature of Person Submitting LPA Information

Date