

PHFA KEYSTONE RENOVATE AND REPAIR PROGRAM

Request for Extension of Construction Period

Borrowers are expected to hire contractors that can complete all work specified in the Final Scope of Work within 90 days of Loan Closing. Sometimes, however, weather constraints, the availability of specialized construction companies and other issues make this an unrealistic expectation. LPAs are to complete the following form when a request for an extension of the work period beyond 90 days from closing is needed.

Borrower: _____
(Last Name) (First Name) (MI)

Co-Borrower: _____
(Last Name) (First Name) (MI)

Property Address: Street: _____
City: _____ Zip _____ County: _____

LSAMS Number: _____

This Request for Extension Completed By

Contact Person's Name: _____
Phone: _____ Fax: _____
Email: _____

Reason for Request:

1. Why work to be paid for with this R & R loan cannot be completed within 90 days (if only part of the work cannot be completed clearly explain what work will take longer or must be started and completed after the 90 day timeframe). (If more space is needed to fully explain the circumstances, please attach additional sheets, labeled with the borrowers' name and LSAMS number.)

2. The start date(s) for this work, if it is after the 90 day timeframe, and the expected completion date(s).

Start Date: _____ Expected End Date: _____

FAX THIS FORM TO (717) 780-3872

PHFA is glad to be working with Local Program Administrators across Pennsylvania to help borrowers repair and improve their homes. Call us at 717-780-3871 if you have any questions.