



Section 811 PRA Annual Recertification Checklist

Does the file contain the following documentation:	Yes	No
HUD Form 50059 (signed and dated by O/A and tenant)		
Lease Amendment (rent change notice)		
Income Questionnaire and Third Party Verifications		
Asset Questionnaire and Third Party Verifications		
Medical/Child Care Expense Questionnaire and Third Party Verifications		
Disposal of assets certification for all adult members		
Newly Executed HUD 9887/9887A for all adult members		
Acknowledgement of receipt of "Resident Rights & Responsibilities", Fact Sheet "How Your Rent is Determined", "EIV & You", House Rules, Pet Rules, Lead Based Paint (if applicable), and 9887/9887A Fact Sheet		
Recertification Questionnaire (if used by site)		
Reminder Notices (120 Day, 90 day, 60 day)		
EIV Income Detail and Income Discrepancy Reports		