

Federal Home Loan Bank of Pittsburgh - Home4Good

Request for Proposals

Introduction:

Home4Good is a collaborative initiative between the Federal Home Loan Bank of Pittsburgh (FHLBank Pittsburgh) and the Pennsylvania Housing Finance Agency (PHFA) to provide grants to address systemic gaps in support and services and help make homelessness in the Commonwealth rare, brief and non-recurring. Grant proposals will be submitted and considered under this RFP following a five step process;

1. Service providers will submit a proposal to their regional (Continuum of Care) CoC following the Home4Good [Proposal Requirements](#), as outlined below.
2. CoCs will collect, review and rank proposals from regional service providers according to the priorities of this RFP and the priorities in their strategic plan.
3. CoCs will ensure that at least one FHLBank Pittsburgh member institution has agreed to participate as a co-applicant.
4. In partnership with the FHLBank member institution co-applicant(s), CoCs will submit a proposal package, including proposals received from service providers and a summary of the ranked proposals, to PHFA by the Home4Good deadline.
5. FHLBank Pittsburgh and PHFA will jointly review applications and select award recipients. PHFA will contract directly with the selected service provider(s).

NOTE: The submission process will change slightly for service providers located within the service area of a CoC that has elected not to participate. Please refer to the Home4Good [Proposal Process](#) section of this RFP for clarification on the submission process in these cases.

Program Goals:

Home4Good is designed to support projects, programs or activities in Pennsylvania that lead to stable housing for individuals and families who are currently homeless or at risk of becoming homeless. To be eligible for consideration, each Home4Good service provider applying for funds must address one of the following program goals.

- Prevention and/or Diversion: Projects, programs or activities that assist households seeking to avoid homelessness by maintaining their current housing situation, or being diverted to alternative options.
- Innovative Solutions: Projects, programs or activities that provide innovative solutions that seek to end homelessness.

- Critical Need: Any project, program or activity serving homeless individuals and families that is determined to be critically needed by the relevant community or CoC area entity for the Region/County.

Eligible Organizations:

This RFP is open to organizations that provide services which prevent and/or reduce homelessness in Pennsylvania. Eligible organizations include, but are not limited to:

- Units of local government (counties, cities, boroughs, townships, town and home rule municipalities),
- Nonprofit organizations, including faith based organizations,
- Redevelopment and/or housing authorities,
- Economic and community development organizations, housing corporations, etc.,

Service providers located within the service area of a participating CoC must coordinate the submission of their proposals with the applicable Continuum of Care.

Service providers located within the service area of a CoC that has elected not to participate in the Home4Good program **may** apply directly to PHFA. Please refer to the Home4Good [Proposal Process](#) section of this RFP for clarification on the submission process in these cases.

Eligible Funding Activities:

Projects/programs that receive funding through the 2018 Home4Good request for proposals are required to serve households who are either homeless or in danger of becoming homeless. For the purposes of the Home4Good RFP, homeless is defined as follows:

- Persons who are sleeping in places not meant for human habitation (e.g., cars, parks, streets/sidewalks, etc.)
- Persons sleeping in emergency shelters
- Persons graduating from a transitional housing program specifically for homeless persons
- Persons being discharged from an institution or foster care with no permanent residence available
- Persons who would be discharged from an institution if there was a permanent residence available
- Displaced victims of domestic violence
- Persons who are “doubled-up” and are in a situation of overcrowding, which is defined as:

Unit Occupancy – for purposes of determining overcrowding

- Efficiency - 3 or more people
- 1 Bedroom - 4 or more people
- 2 Bedrooms - 6 or more people

- 3 Bedrooms - 8 or more people
- 4 Bedrooms - 10 or more people

Eligible activities for Home4Good funded programs may include, but are not limited to:

- Homeless outreach.
- Housing models designed to serve youth.
- Eviction prevention and homeless diversion support including providing security deposits, rent/utility assistance, employment/transportation assistance, gift cards for groceries, etc.
- Landlord engagement and outreach to increase availability and access to affordable rental units
- Non-time-limited supportive housing.
- Support Services for households experiencing homelessness. This includes screening and intake done through the Coordinated Entry process, as well as, employment assistance (skill development, job training, etc.), and recovery support for individuals and families.
- Coordinated entry support/capacity building.
- Transitional housing to facilitate the movement of individuals and families to permanent housing.
- Rapid re-housing that provides housing coupled with supportive services.
- System enhancements and/or operating expenses related to the Homeless Management Information System (HMIS) to increase capacity, expand services, and/or improve the ability to serve clients.
- Flexible funding to improve the CoC/community's ability to end homelessness. This may be through system changes, new partnerships, a particular type of intervention or targeting a particular sub-population.

Performance Objectives and Metrics

Proposals should provide services related to Home4Good program goals to promote permanent housing placement, residential stability and self-sufficiency in order to prepare participants to live more independently.

Grantees will be expected to accurately track and measure performance to assess overall system performance, evaluate practices to continuously improve outcomes, and submit reporting documents in a timely manner. All grantees will be expected to report on a set of core metrics and performance metrics as outlined below. Any grantees currently participating in the Homeless Management Information System (HMIS) will be required to provide HMIS data to PHFA.

Core metrics required for all Home4Good grantees include:

- Number of individuals served
- Demographic data on age, gender and race
- Geographic dispersion of services (urban vs. rural)
- Number of Veterans served (if captured/disclosed)
- Number of ex-offenders served (if captured/disclosed)
- Number of individuals identifying themselves as a victim of domestic violence, person with a disability, or person with a substance abuse issue (if captured/disclosed)

In addition to the core metrics each grantee will be required to complete the performance metrics table provided on the Performance Metrics Form in [Appendix B](#). The table must indicate the metrics to be tracked based on the type of project proposed.) Performance metrics include, but are not limited to:

1. Reduction in the number of individuals experiencing homelessness, including Veterans, those experiencing chronic homelessness, families, unaccompanied or parenting youth, individuals, and those unsheltered.
2. Reduction in the length of time individuals remain homeless.
3. Reduction in the extent to which individuals, who exit homelessness to permanent housing destinations, return to homelessness.
4. Increase in access to jobs and income among individuals experiencing homelessness.
5. Reduction in the number of individuals who become homeless for the first time.
6. Increase in successful housing placement.
7. Increase in homelessness prevention.

Applicants should summarize, within the proposal narrative section, and indicate on the Home4Good Program Application ([Appendix A](#)), which performance objective(s), from the list above, their proposal will meet and how they will quantify the impact additional Home4Good funding will have on meeting the objective(s).

Available Funding:

The total funding available for this RFP is \$4,500,000.

The dollar amount of grant awards made within each Continuum of Care district will be based on population. It is anticipated that Philadelphia and Allegheny County CoC districts will be awarded \$700,000 to \$1,500,000 each, the Balance of State CoC districts will be awarded \$350,000 to \$500,000 each, and all other CoC districts will be awarded \$50,000 to \$250,000 each.

NOTE: The above CoC allocations are estimates only and no CoC district is guaranteed funds. FHLBank Pittsburgh and PHFA will award grants based on the goals and requirements outlined in this RFP and reserve the right to make allocations as they deem necessary.

FHLBank Pittsburgh and PHFA reserve the right to fund less than the amount requested by applicant agencies or CoCs, as well as the right to negotiate various components of the proposed program prior to the execution of a contract.

NOTE: Agencies that submit a proposal that is considered “all or nothing” must communicate that condition in the RFP response.

2018 Home4Good Timeline:

| | |
|--|-----------------------|
| Home4Good Request for Proposals Released | June 18 |
| Home4Good Webinar #1 | June 21 @ 10am |
| Home4Good Webinar #2 | July 9 @ 2pm |
| Continuums of Care – Intent to Participate due to PHFA | July 13 |
| Proposals Due to Participating CoCs | August 24 |
| ALL Home4Good Proposals Due to PHFA | September 28 |
| Home4Good Awards Announcement | December 17 |

Home4Good Proposal Process

Interested service providers will submit proposal(s) to the local participating CoC by no later than **August 24, 2018**. Each participating CoC will review and evaluate proposals based on the Home4Good program goals, the merits of the proposal and the community's unmet, critical needs in homeless services; taking into consideration the CoC's strategic plan and leveraging of other federal and state funding sources.

Interested service providers located within the service area of a participating CoC generally **may not** submit proposal(s) directly to PHFA. Each participating CoC will submit the proposals received from local service providers(s) within its district to PHFA, as outlined in the [Proposal Requirements](#) and [Proposal Submission Process](#) sections of this RFP.

For Eligible organizations located within the service area of CoC that has elected NOT to participate in Home4Good:

If a service provider interested in submitting a Home4Good proposal is located within the service area of a CoC that has chosen NOT to participate in Home4Good, that provider **may** submit its completed Home4Good proposal directly to PHFA, as outlined in the [Proposal Requirements](#) and [Proposal Submission Process](#) sections of this RFP.

All proposals, whether submitted thru a participating CoC or, in cases where there is no participating CoC, directly to PHFA, **must** include a FHLBank Pittsburgh member institution as a co-applicant, as evidenced by the Home4Good Member Co-Applicant Form – Appendix D.

The list of FHLBank Pittsburgh member institutions indicating an interest in participating in the Home4Good program can be found via this link:
<https://www.fhlb-pgh.com/files/resources/Home4Good-Members.pdf>

Continuums of Care Participation

Continuums of Care electing to participate in Home4Good will invite proposals from service providers in their respective districts.

Each participating CoC will contact interested FHLBank Pittsburgh member institutions to serve as co-applicant(s). The list of FHLBank Pittsburgh member institutions indicating an interest in participating in the Home4Good program can be found via this link:

<https://www.fhlp-gh.com/files/resources/Home4Good-Members.pdf>

Proposal packages submitted without an FHLBank Pittsburgh member co-applicant will be deemed incomplete and not eligible for consideration for an award.

Participating Continuums of Care will receive and evaluate proposals from interested service providers in their district using an inclusive, outcome-oriented process by which projects/programs are reviewed based on the CoCs priority activities/projects, previous performance, anticipated outcomes and compliance with the goals and objectives of this request for proposals.

Based on the results of their evaluation, each CoC will submit a CoC proposal package (as outlined below in the Home4Good [Proposal Submission Process](#)) to PHFA on behalf of itself, the eligible service provider(s), and the co-sponsoring FHLBank Pittsburgh member institution(s).

Participating CoCs will complete the Continuum of Care Cover Letter and Proposal Submission Form ([Appendix C](#)) to include a summary of the applications it received and the CoCs funding recommendations in rank order according to the results of the CoCs evaluation process. This summary will include a list of every application, including for each:

- Program/Project Name
- Organization Name(s),
- FHLBank Pittsburgh Member co-applicant(s),
- Priority Ranking for Funding
- Amount of Funding Requested.

For their role in screening programs, reviewing proposals and coordinating recommendations, CoCs will be compensated five percent (5%) of the total amount approved in their district. CoCs are no additional reporting requirements for CoC compensation. Those funds are to be used by the CoC as they see fit.

Continuums of Care that wish to participate in the Home4Good Program must inform PHFA of their intent to do so by emailing Clay Lambert (clambert@phfa.org) **no later than 2pm on Friday, July 13, 2018.**

The current list of Home4Good Participating Continuums of Care can be found via this to the PHFA website. https://www.phfa.org/forms/home4good/h4g_participating_cocs.pdf

NOTE: The list of participating CoCs is subject to change up until the July 13th deadline.

FHLBank Pittsburgh Member Institution Participation

Proposals submitted through participating CoCs must have at least one participating member institution co-applicant, but multiple member co-applicants are encouraged. Both CoCs and service provider applicants are encouraged to seek participating member institutions as co-applicants. Service provider applicants can seek participating member institutions as co-applicants for their proposals being submitted to the CoC. CoCs can seek participating member co-applicants to support their recommended slate of service provider applications being submitted to PHFA.

Applications submitted directly to PHFA from service organizations with non-participating CoCs must have at least one member co-applicant.

To serve as a co-applicant, members must complete the FHLBank Pittsburgh Home4Good Member Co-Applicant Form found in [Appendix D](#). Completed forms should be returned to the relevant CoC or service organization for submission with their proposal.

Service organizations or CoCs in need of help identifying an FHLBank Pittsburgh member may refer to the list of members interested in participating in Home4Good.

<https://www.fhlp-pgh.com/files/resources/Home4Good-Members.pdf>

A complete list of FHLBank Pittsburgh members can be found here: www.fhlp-pgh.com/members-list.

Funding Cycle:

Contingent on FHLBank Pittsburgh Board and PHFA approval of recommended funding, the term will commence on the execution date of the contract with a term of 12 months from the contract execution date. The expectation is generally that the funds awarded will be expended within the 12 month term. Grantees awarded funds should not expect funding to be extended/renewed beyond the current year for which the grant is being awarded.

Home4Good Proposal Requirements

This section outlines the requirements for proposals to be considered for funding through the 2018 Home4Good Program.

Proposals must be labeled, organized electronically into folders, and submitted in the same order as indicated below. PHFA may reject any application that is incomplete or which fails to provide all information as described below.

- 1. Narrative** – Proposals must include a concise (one page) summary description of the overall scope of the proposal highlighting need and the expected impact of the funding consistent with the goals and

eligible funding activities of this request for proposals. Each proposal should identify which of the three program goals the application will support and explain how they anticipate the program will impact that goal. The proposal narrative should also include a summary of the applicant's experience and capacity to develop and operate the proposed activity.

The narrative must clearly identify the location of the service provider and the specific geographic scope (Township/Municipality/County/Region) it expects to serve.

- 2. Program Design and Measures** – Proposals must describe how the program's design and implementation will meet the goals and eligible funding activities of this request for proposals and the stated objectives outlined in the Continuum of Care's Strategic Plan.

Proposals should also describe how the organization currently tracks and measures program outcomes, how the organization will use data-based practices to examine outcomes and track performance of households assisted using any of the measures listed in the Performance Objectives and Metrics section of this RFP.

- 3. Budget** - Proposals must include a complete budget for the proposed program including each of the following:

- Total amount funds requested, including whether proposal is "all or nothing".
- List sources and uses for matching and/or leveraging funds including percentage of funding support from all other sources;
- Status of the funding availability (requested/committed) including a timeline for access to matching or leveraging funds not yet committed;
- Letters evidencing commitment of funding from all relevant sources must be included.
- Timeline for disbursements and expenditure of Home4Good funds.

- 4. Partnerships** - Proposals must include documentation showing that the program/project will be implemented in support of the participating CoCs strategic plan and in coordination with local organizations (ex: local government, nonprofit and for-profit organizations.) A list of the partnering organizations and a detailed description of their role should be included.

Any proposals which include FHLBank Pittsburgh member institution involvement, financial or otherwise, must describe that involvement in their application.

Nonprofit organizations must provide documentation of tax-exempt status from either the Internal Revenue Service. A copy of the organization's Articles of Incorporation must be included.

- 5. Timeline** - Proposals must show an overall funding timeline including anticipated milestones (dates) for the utilization of the funds. Programs/projects should be prepared to begin implementation immediately upon receipt of funds.

- 6. Administrative Expenses** – No more than five percent (5%) of the total amount of funds awarded will be used for administrative purposes. Administrative expenses include any costs not directly linked or attributable to the goals or operation of the Home4Good program.

- 7. Home4Good Program Application** – Proposals must include the Home4Good Program Application ([Appendix A](#)) and the Performance Metrics Form ([Appendix B](#)).

Compliance and Reporting:

Semi-annual reports will be required in a form and timeframe sufficient to allow FHLBank Pittsburgh and PHFA to process and assess the outcomes of each grant. Reporting requirements will vary based on each specific program, and the Home4Good Performance Metrics as outlined in the proposal. Reporting requirements will be included in the contract documents.

Home4Good Proposal Submission Process:

A Home4Good proposal package submitted to PHFA, from either participating CoCs or eligible organizations located within the service area of a non-participating CoC, must be received by PHFA by no later than **2:00pm on Friday, September 28, 2018.**

Proposals from a participating COC must include one (1) hard copy and one (1) electronic copy (saved to a CD or flash drive) of each of the following:

- Home4Good Continuum of Care Cover Letter and Proposal Submission Form – [Appendix C](#)
- Copies of complete service provider proposal(s) as required by the Home4Good [Proposal Requirements](#), including completed Home4Good Program Applications ([Appendix A](#)) and Home4Good Performance Metrics Forms ([Appendix B](#)) for each proposal submitted.
- FHLBank Pittsburgh Home4Good Member Co-Applicant Form - [Appendix D](#) (for each proposal submitted)

Proposals from eligible organizations located within the service area of a non-participating CoC must include one (1) hard copy and one (1) electronic copy (saved to a CD or flash drive) of each of the following:

- Copies of complete proposal(s) as required by the Home4Good [Proposal Requirements](#), including completed Home4Good Program Applications ([Appendix A](#)) and Home4Good Performance Metrics Forms ([Appendix B](#)) for each proposal submitted.
- FHLBank Pittsburgh Home4Good Member Co-Applicant Form - [Appendix D](#) (for each proposal submitted)

Proposals must include all required documentation as set forth in the RFP. Submission inconsistent with the Home4Good [Proposal Requirements](#) and [Proposal Submission Process](#), as outlined by this RFP will not be considered.

All funding proposals should be mailed to:

Clay Lambert
Office of Strategic Planning and Policy
Pennsylvania Housing Finance Agency
211 N. Front Street
Harrisburg, PA 17101

Home4Good Program Application (Appendix A)

NOTE: All information provided within this form will be the final information used during the application review process.

1. Program Name: _____
2. Name of Applicant: _____
3. Amount of Home4Good funding requested: \$ _____
4. Total Committed Funding Leveraged: \$ _____
5. Total Program Cost: \$ _____
6. Is your regional Continuum of Care (CoC) participating in the Home4Good program?
 Yes No

NOTE: Service providers located in a region where the Continuum of Care is participating in Home4Good must submit funding proposal(s) directly to the local participating CoC. Only providers located in districts where the CoC is not participating in Home4Good are permitted to apply directly to PHFA for funding.

7. **HMIS Requirement – This proposal will use HUD’s Homeless Management Information System (HMIS) to collect client data and track performance outcomes as required by the Home4Good program.**
 Yes No

If no, please describe how your organization expects to collect and track performance outcomes for the purposes of this RFP.

8. Geographic Area Served – clearly identify the geographic scope of where services will be provided:

9. Property address(es) where the Program will be operated?
(**Please include the nine-digit zip code(s))

10. Brief description of the services proposed.
(**Using a single paragraph, how would you describe this program?)

11. Contact information of the individual completing the application.
(**This person will be contacted by PHFA with any questions regarding this proposal.)

Name: _____

Address: _____

Phone: _____

E-mail: _____

12. Local Continuum of Care Contact Information.

Name: _____

Address: _____

Phone: _____

E-mail: _____

13. Contact information for the individual overseeing the program's implementation.

(**All questions pertaining to the program overall and all required reporting documentation will be sent to the individual listed below.)

Name: _____

Address: _____

Phone: _____

E-mail: _____

14. Contact information for one person able to handle communications regarding contracting and transfer of funds.

Name: _____

Address: _____

Phone: _____

E-mail: _____

****Please attach additional pages as necessary****

Home4Good Performance Metrics Form (Appendix B)

All grantees are required to track the following data for the community(ies) they intend to serve.

- Number of individuals served
- Demographic data on age, gender and race
- Geographic dispersion of services (urban vs. rural)
- Number of Veterans served (if captured/disclosed)
- Number of ex-offenders served (if captured/disclosed)
- Number of individuals identifying themselves as a victim of domestic violence, person with a disability, or person with a substance abuse issue (if captured/disclosed)

Home4Good applicants must list the activity they wish to fund and link that activity with the anticipated impact on the community. A list of Eligible Funding Activities is listed within the RFP. Using the Performance Objectives and sample charts provided below, please indicate the anticipated outcomes for each and proposed activity you wish to fund through Home4Good.

Performance Objectives

1. Reduction in the number of individuals experiencing homelessness, including among Veterans, those experiencing chronic homelessness, families, unaccompanied or parenting youth, individuals, and those unsheltered.
2. Reduction in the length of time individuals remain homeless.
3. Reduction in the extent to which individuals who exit homelessness to permanent housing destinations return to homelessness.
4. Increase in access to jobs and income among individuals experiencing homelessness.
5. Reduction in the number of individuals who become homeless for the first time.
6. Increase in successful housing placement.
7. Increase in homelessness prevention.

Performance Metric Chart EXAMPLE #1:

| | | | |
|---|--|-----------------------------------|--|
| Proposed Activity: | Housing Locator and Case Management Program | | |
| Performance Objective for this Activity (Program Outcome) | Objective to which this metric relates (Input Program Objective #1-7) | Target Population | Anticipated Change Increase/ Decrease (Days/\$/#) |
| Reduce average number of days between program referral/entry and housing lease up | 2 | Veterans and Transition age youth | Reduce average by 5 days over 1 year |
| Provide financial counseling | 1,5,7 | All | 20 additional people counseled |

Performance Metric Chart EXAMPLE #2:

| | | | |
|--|--|--------------------------|--|
| Proposed Activity: | Housing and Employment Assistance Program | | |
| Performance Objective for this Activity (Program Outcome) | Objective to which this metric relates (Input Program Objective #1-7) | Target Population | Anticipated Change Increase/ Decrease (Days/\$/#) |
| Provide rent/utility assistance to at risk households | 7 | All | Reduce number of housing insecure by 10 households |
| Job training/ apprenticeship program | 4,5 | DV survivors | Job training for 5 - 10 individuals |

Proposed Funding Activity #1:

| | | | |
|--|--|--------------------------|--|
| Proposed Activity: | | | |
| Performance Objective for this Activity (Program Outcome) | Objective to which this metric relates (Input Program Objective #1-7) | Target Population | Anticipated Change Increase/ Decrease (Days/\$/#) |
| | | | |
| | | | |

Proposed Funding Activity #2:

| | | | |
|--|--|--------------------------|--|
| Proposed Activity: | | | |
| Performance Objective for this Activity (Program Outcome) | Objective to which this metric relates (Input Program Objective #1-7) | Target Population | Anticipated Change Increase/ Decrease (Days/\$/#) |
| | | | |
| | | | |

Proposed Funding Activity #3:

| | | | |
|--|---|--------------------------|--|
| Proposed Activity: | | | |
| Performance Objective for this Activity (Program Outcome) | Objective to which this metric relates <i>(Input Program Objective #1-7)</i> | Target Population | Anticipated Change Increase/ Decrease (Days/\$/#) |
| | | | |
| | | | |

Proposed Funding Activity #4:

| | | | |
|--|---|--------------------------|--|
| Proposed Activity: | | | |
| Performance Objective for this Activity (Program Outcome) | Objective to which this metric relates <i>(Input Program Objective #1-7)</i> | Target Population | Anticipated Change Increase/ Decrease (Days/\$/#) |
| | | | |
| | | | |

Please attach additional pages as necessary

Home4Good Continuum of Care
Cover Letter and Proposal Submission Form – Appendix C

Date: _____

Continuum of Care Name: _____

County/Region: _____

LEAD ORGANIZATION {501(c)(3) or agency}: _____

ADDRESS: _____

Home4Good Participating Continuums of Care (CoCs) must submit a complete Proposal Package to PHFA on behalf of itself, the eligible organization(s), and the co-sponsoring FHLBank Pittsburgh member institution(s).

This Continuum of Care Cover Letter and Proposal Submission Form should be used to present the proposals, received from interested service providers, ranking each proposal based on the merits of the proposal and their community’s critical unmet needs in homeless services.

INTRODUCTION – Home4Good Participating Continuums of Care should use this section to provide a brief overview of the CoC and the process that was used to market, solicit, review and select the Home4Good applications that are attached. This section should also include an overview of the relevant “gaps” in homeless services/programs/projects in the CoC and a brief narrative of local issues/problems that the CoC expects to address with these proposals.

CoC STRATEGIC PLAN – Please outline the primary Goals and Objectives covered in the most recent CoC Strategic Plan and the process used to determine those Goals and Objectives. What is the overall strategy the CoC has adopted for meeting the Plan’s goals and timeline? How were **ALL** members of the community engaged in the Plan, which includes organizations both directly involved in the CoC, and organizations that may be outside of the CoC structure.

RANKING CHART – Participating Continuums of Care will receive and evaluate proposals from interested service providers in their district using an inclusive, outcome-oriented process by which projects/programs are reviewed based on previous performance, anticipated outcomes and compliance with the goals and objectives of the 2018 Home4Good RFP. CoCs must complete the following chart for **ALL** proposals submitted for review to the CoC through their internal review process. The chart should numerically rank (with #1 being the **TOP** ranked proposals) all proposals.

| Rank | Program/Project Name | Organization Submitting Program/Project | FHLBank Pittsburgh Member Co-Applicant | Home4Good Funding Requested |
|------|----------------------|---|--|-----------------------------|
| 1 | | | | \$ |
| 2 | | | | \$ |
| 3 | | | | \$ |
| 4 | | | | \$ |
| 5 | | | | \$ |

NOTE: This table MUST include all proposals that were submitted to the Continuum of Care from service providers within its district. Please feel free to add additional rows to the chart and attach additional pages as necessary.

RATIONALE FOR PRIORITIES/RANKING – Continuums of Care should comprehensively address the rationale/justification for why the CoC chose to numerically rank the attached proposals in this particular order. What criteria/justification/information was considered by the CoC in the ranking? What process was used to determine the ranking? Why do you feel that this ranking will best address the goals outlined above in your current Strategic Plan? The purpose of Home4Good funds is to address “gaps” in services/programs/projects addressing homelessness in your CoC – how and why will this ranking of proposals address those needs?

CONTACT INFORMATION – This section should include the contact information for the CoC and the name of the individual that Home4Good reviewers can contact if they need additional information about information outlined in this letter.

Signed by: _____ Name (Print): _____

Title: _____ Email: _____

NOTE: This Cover Letter and complete Proposal Package (containing all proposals) must be received by PHFA no later than **2pm on September 28, 2018**. Proposals should be sent to:

Clay Lambert
Office of Strategic Planning and Policy
Pennsylvania Housing Finance Agency
211 N. Front Street
Harrisburg, PA 17101



2018 Home4Good Member Co-Applicant Form: Pennsylvania

This application must be completed by a member financial institution of the Federal Home Loan Bank of Pittsburgh. Completed applications should be returned to a relevant Continuum of Care entity or service provider.

I. FHLBank Pittsburgh Member Institution Information:

Member Name:

Address:

Member Contact Name:

Phone:

Title:

Email:

II. Proposal Information:

On behalf of the Member, I request that the Federal Home Loan Bank of Pittsburgh consider funding the following proposal(s).

Select one of the following options to, A. support a package of proposals from various service providers from a participating Continuum of Care (CoC), or B. support an individual proposal from a service provider.

Option A: We would like to support a proposal package being submitted by a Continuum of Care:

1. Pennsylvania CoC Name:

2. Explain why your institution would like to support the package:

3. Does your institution have further involvement with any of the individual proposals in the package?

Option B: We would like to support an individual proposal:

1. Proposal Name:

2. Organization Name:

3. Explain why your institution would like to support the proposal:

4. Does your institution have further involvement with the proposal or submitting organization?

III. Member Certification

I, the undersigned representative of an FHLBank Pittsburgh member institution, request that FHLBank Pittsburgh consider support for the above mentioned proposals using discretionary funding generated by member activity. Our institution recognizes the importance of supporting our communities with a comprehensive approach to revitalization, including services for homeless populations.

Signature: _____ Date: _____