

**PHFA ADDENDUM TO THE HUD AFFIRMATIVE FAIR HOUSING AND  
MARKETING PLAN**

(Required for all PHFA Financed Properties)

*The purpose of this Addendum is to ensure efforts are made by owner/agent to provide continuing outreach to persons with disabilities and to inform persons of the availability of accessible units in the property.*

1. Owner/agent agrees to perform outreach efforts to persons with disabilities in accordance with the property's Management Plan.
2. Identify all community organizations that owner/agent are currently working with or will be working with to outreach to persons with disabilities, (i.e., Center for Independent Living) and include on the AFHMP HUD-935.2A. A resource list by county is available on the agency's website under service coordinators and providers.
3. Owner/agent agrees to hold accessible units vacant for at least 30 days during initial rent up while outreach, as identified above, is performed. If, after 30 days, an eligible person requiring the accessible features of the unit is not identified, owner/agent may rent the unit to any qualified individual or family provided a lease addendum is executed (refer to Item 4 below).
4. The owner/agent's transfer policy includes the use of a lease addendum requiring any individual or family in an accessible unit not requiring the features of the accessible unit to move to a regular unit at the property's expense when an accessible unit is needed.

We, the undersigned owner and management agent, do hereby acknowledge and certify that all of the information contained herein is true and correct, and we further certify that we shall comply with all of the above terms contained in this Addendum.

Owner: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Agent: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_