

# Financial Operations

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# Audited Financial Statements

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- Online upload – <https://multifamily.phfa.org>
- Profit/Loss Statements and Balance Sheet **must** be entered.
- PDF file of audit submitted through site.
- Due 90 days following the end of the reporting period.
- When audits are submitted, the system will prompt questions regarding return on equity requests.

# Statements of Profit and Loss

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- These statements **must** be comparative.
  - Must include information for the current year and the preceding year.
- Please see the next slides for comparative Profit and Loss template and for items that should **not** be paid from operating funds and should **not** appear on the PHFA Profit and Loss Statement.



# Statements of Profit and Loss

## Comparative Statements of Profit and Loss

Page 1 of 2

PHFA-Housing Management Division

For the Years Ended: December 31, 2025 and 2024		Property #:	Property Name:	
Part I	Description of Account	Acct #	2025	2024
Rental Income	Rental Income	5120		
	Tenant Assistance Payments	5121		
	Stores and Commercial Rent	5140		
	Other Rental Income	5190		
	Rent Concessions	5250		
	<b>Total Rental Income</b>			
Vacancies	Vacancies-Apartments	5220		
	Vacancies-Commercial	5240		
	<b>Total Vacancy Loss</b>			
	<b>Net Rental Income</b>			
Interest Income	Interest Income-Operations	5410		
	Interest Income-Residual Receipts	5430		
	Interest Income-Reserve for Replacement	5440		
	Interest Income-Painting and Decorating	5450		
	<b>Total Interest Income</b>			

# Items Not Paid with Operating Funds

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- Cost certification audit
- Bookkeeping charges or accounting fees, with the exception of the Agency authorized fees for properties constructed under the Section 8 Program
- Data processing fees
- Budgeted rent-up expenses reimbursed by PHFA
- Construction interest payable with construction funds
- Any other expenses reimbursed from a payout by PHFA
- Partnership checking account charges
- Interest income on the partnership bank accounts
- Partnership administrative/investor fee (This expense is permitted to be charged if budgeted on the property's Financial Spreadsheet. Contact the Financial Analyst currently in charge of the property if you are uncertain if this is allowable).
- Opening ceremony/dedication charges
- Expenses for the consultant who helped underwrite the property
- Payments to the mentor of the management agent
- Limited Partnership syndication fees
- Tax credit monitoring fees and consulting charges - 21 -
- Partnership legal fees
- Interest Income Supportive Service Escrow
- Interest Income Rental Subsidy Escrow
- Partner State Taxes
- Interest Income Operating Deficit Fund
- Interest Income Operating Deficit Reserve
- Interest Income Operating Reserve
- Interest Income Development Contingency Fund
- All charges associated with refinancing or re-syndicating the property

# Balance Sheet

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- Balance sheet must also be comparative, showing information for both the current year **and** the preceding year.
- Property's operating and non-operating accounts must be separately disclosed on the balance sheet.
- Examples of non-operating items that should be separately disclosed are as follows:
  - General Partner accounts
  - Accounts receivable – syndication proceeds; Accounts receivable – operating subsidy
  - Construction funds escrow; Accounts payable – construction
  - Accounts payable – developer's fee; Accounts payable – General Partner or Limited Partner
  - Advance – GP developer fee; Advances to operating from owner
  - Notes payable – GP

# Audit Questions and How to Respond

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When audits are submitted, the system will prompt several questions regarding return on equity requests.

- **Does this project have Surplus Cash?**

- This question is referring to the computation of surplus cash – if this is a positive number, you will answer yes to this question. If it is negative, this is a no.

- **Surplus Cash available?**

- This question requires entry of the total surplus cash at year end per the audit.

- **Is this project requesting Return on Equity (ROE)?**

- If you have high surplus cash, and want ROE, please answer YES. If you have surplus cash but do not wish to take ROE, then a NO is needed.

- **Is this project requesting the maximum available ROE?**

- Maximum ROE is usually 50% of the available surplus cash. This question wants to know if you want all 50%. If you do, answer Yes, if not, then No.
- If you answer Yes, the questionnaire finishes, if You answer NO, it will prompt you to put the amount you want to request in. You can request less than the max but cannot request or distribute more than approved amount.

**\*Note\* - ROE can only be distributed in the same year it was approved and cannot be accrued in any form.**

# Financial Performance Reviews

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Financial Performance Review Letters are emailed to the properties annually to address financial performance and compliance issues.

The following issues are addressed in the letters:

- Financial Compliance
- Financial Statement Presentation
- Financial Concern

Please Note: Some issues in the letter require a response and should be submitted **within 30 days** of receiving letter.



# Quarterly Operating Reports

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- Must utilize PHFA form: [Quarterly Operating Report](#)
- Due 15 Days following the end of the reporting period.

# Pennsylvania Housing Finance Agency

## Rental Housing Program

### Quarterly Operating Report

Name of Development:

PHFA NO:

# of Units: 36

Fiscal Year Ending: December 31, 2024

Period Ending: March 31, 2025

Quarter #

1

			1	2	3	4	5	6
			Annual Budget	Actual This Quarter	Budget This Quarter	Actual To Date	Budget To Date	Over (Under) Budget To Date
ACCOUNT	Acct No							
1	Gross Rental Income	+ 5120	266,473	66,422	66,618	66,422	66,618	(196)
2	Stores and Commercial Rent	+ 5140	0	0	0	0	0	0
3	Other Rental Income	+ 5190	16,644	4,161	4,161	4,161	4,161	0
4	Rent Concessions	- 5250	(0)	(0)	(0)	(0)	(0)	0
5	<b>Total Rental Income</b>		283,117	70,583	70,779	70,583	70,779	(196)
6	Vacancies - Apartments	- 5220	(4,500)	(1,220)	1,125	(1,220)	(1,125)	95
7	Vacancies - Commercial	- 5240	(0)	(0)	0	(0)	(0)	0
8	<b>Total Vacancy Loss</b>		(4,500)	(1,220)	(1,125)	(1,220)	(1,125)	(95)
9	<b>Net Rental Income</b>		278,617	69,363	69,654	69,363	69,654	(291)
10	Supportive Service Income	5300	0	0	0	0	0	0
11	Interest Income	5410	200	188	50	188	50	138
12	Grant Income	5510	0	0	0	0	0	0
13	Service Income	5910	500	232	125	232	125	107
14	NSF and Late Fees	5920	0	0	0	0	0	0
15	Miscellaneous Income	5990	0	0	0	0	0	0
16	<b>Total Other Income</b>		700	420	175	420	175	245

# Annual Operating Budgets

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- Must utilize PHFA form: [Annual Budget](#)
- Due 60 days prior to the start of the fiscal year.
  - First year budgets are due 60 days before initial occupancy.
- All tabs are required to be completed.
- Explanation of any line items highlighted in red on Variances tab.
- New positions must be approved by HMR before submitting budget.
- [Rent Summary](#) is due to HMR **30 days** after HOME rent limits are released. The Agency will notify you, via email.

# PENNSYLVANIA HOUSING FINANCE AGENCY

## Rental Housing Program

### Annual Operating Budget

After entering the below budget information, please provide an explanation on the Variances tab for all account #s that remain highlighted (due to +/-10% variances).

Form updated 7/

Name of Development:			PHFA NO:				
Fiscal Year Ending:			December 31, 2025		# of Units: 36		
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	
<b>ACCOUNT</b>			<b>Account No.</b>	<b>Current Year Budget</b>	<b>Current Year Projection</b>	<b>New Annual Budget</b>	<b>Final Adjusted Budget by PHFA</b>
1	Rental Income	+	5120	257,573	256,128	266,473	266,473
2	Stores and Commercial Rent	+	5140				0
3	Other Rental Income	+	5190	17,184	17,184	16,644	16,644
4	Rent Concessions	-	5250				(0)
5	<b>Total Rental Income</b>			<b>274,757</b>	<b>273,312</b>	<b>283,117</b>	<b>283,117</b>
6	Vacancies - Apartments	-	5220	(12,879)	(4,229)	(4,500)	(4,500)
7	Vacancies - Commercial	-	5240				(0)
8	<b>Total Vacancy Loss</b>			<b>(12879)</b>	<b>(4229)</b>	<b>(4500)</b>	<b>(4500)</b>
9	<b>Net Rental Income</b>			<b>261,878</b>	<b>269,083</b>	<b>278,617</b>	<b>278,617</b>
10	Supportive Service Income		5300				0
11	Interest Income-Operations		5410	0	184	200	200
12	Grant Income		5510				0
13	Service Income		5910	0	485	500	500
14	NSF and Late Fees		5920				0
15	Miscellaneous Income		5990	0	0	0	0
16	<b>Total Other Income</b>			<b>0</b>	<b>669</b>	<b>700</b>	<b>700</b>



# PENNSYLVANIA HOUSING FINANCE AGENCY

## Rental Housing Program

### Annual Operating Budget

After entering the below budget information, please provide an explanation on the Variances tab for all account #s that remain highlighted (due to +/-10% variances).

Name of Development:			PHFA NO:			
Fiscal Year Ending:		December 31, 2025		# of Units: 36		
			<b>1</b>	<b>2</b>	<b>3</b>	
	<b>ACCOUNT</b>	<b>Account No.</b>	<b>Current Year Budget</b>	<b>Current Year Projection</b>	<b>New Annual Budget</b>	
1	Rental Income	+	5120	257,573	256,128	266,473
2	Stores and Commercial Rent	+	5140			
3	Other Rental Income	+	5190	17,184	17,184	16,644
4	Rent Concessions	-	5250			
<b>5</b>	<b>Total Rental Income</b>			<b>274,757</b>	<b>273,312</b>	<b>283,117</b>
6	Vacancies - Apartments	-	5220	(12,879)	(4,229)	(4,500)
7	Vacancies - Commercial	-	5240			
<b>8</b>	<b>Total Vacancy Loss</b>			<b>(12879)</b>	<b>(4229)</b>	<b>(4500)</b>
<b>9</b>	<b>Net Rental Income</b>			<b>261,878</b>	<b>269,083</b>	<b>278,617</b>
10	Supportive Service Income		5300			
11	Interest Income-Operations		5410	0	184	200
12	Grant Income		5510			
13	Service Income		5910	0	485	500
14	NSF and Late Fees		5920			
15	Miscellaneous Income		5990	0	0	0
<b>16</b>	<b>Total Other Income</b>			<b>0</b>	<b>669</b>	<b>700</b>

Column 3, New Annual Budget, reflects the determination by the Owner and Management Agent of the project operating income and expenses for the upcoming year.

# PENNSYLVANIA HOUSING FINANCE AGENCY

Rental Housing Program

## Annual Operating Budget

Name of Development: \_\_\_\_\_

PHFA NO: \_\_\_\_\_

Fiscal Year Ending: \_\_\_\_\_

# of Units: \_\_\_\_\_

We have prepared and have submitted for Agency review the annual operating budget  
for the fiscal year ending \_\_\_\_\_.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Note:

Name, Title, and Date must be filled out at the bottom of the budget form prior to submission.

# Annual Operating Budgets, Continued

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- All subsequent budgets should be submitted with Columns 1 through 3 completed.
- The property name and PHFA number only need to be entered on the budget form, and the information automatically fills in on each tab of the budget.
- Line items that have a +/- 10% variance will be displayed in red after entering the amounts in column 3 and will require an explanation on the Variances tab.

# Annual Operating Budgets, Continued

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- Vacancies are calculated by multiplying rental income in line 1 of the budget by the 12-month vacancy %.
- The Management Fee % is entered in line 21 of the budget and this line will automatically calculate the maximum allowable Management Fee amount.
- Tax, Insurance, and RFR escrows lines of the budget should be calculated based on the amount billed in the budget year.
  - RFR billings increase 3% every year.
  - Tax and Insurance billings are based on the annual analysis

# Annual Operating Budgets: Payroll Worksheet

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The **Payroll Worksheet** Schedule must be completed to include **all** hourly and salary employees working for the property.

- The Total for Property box will automatically calculate and total payroll will carry over to budget. ( see example on next page)
- The amounts for Administrative Rent-Free Unit, Payroll Taxes, Workers' Compensation, and Health Insurance and Employee Benefits are entered directly on the budget as applicable.
- The Payroll Worksheet on the Payroll tab must be completed for all hourly and salary employees

46	Office Salaries		6310	
47	Manager Salaries		6330	
48	Administrative Rent Free Unit		6331	
49	Janitor/Maintenance Payroll		6510	
50	Payroll Taxes		6711	
51	Workers' Compensation		6722	
52	Health Ins. & Employee Benefits		6723	
53	<b>Total Payroll Expense</b>			<b>0</b>
54	Real Estate Tax Escrow Deposits		6710	
55	Property & Liability Ins. Escrow Deposits		6720	
56	Fidelity Bond Insurance		6721	
57	Misc. Taxes & Ins, Licenses/Permits		6729	
58	<b>Total Taxes &amp; Ins. Expenses</b>			<b>0</b>
59	Mortgage Interest and Principal		6820	
60	PHFA Late Fees		6821	
61	Other Interest Payments		6830	0
62	HUD Mortgage Insurance Premiums		6850	
63	PHFA Service Fees		6851	
64	PHFA Self Insurance Fees		6855	
65	Other Service Fee		6860	
66	Investor Service Fee		6870	
67	Misc. Financial Expenses		6890	
68	<b>Total Financial Expenses</b>			<b>0</b>
69	Supportive Service Payroll		6910	

# Annual Operating Budget: Reserve for Replacement & Capital Improvements

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- The **Reserve for Replacement Withdrawals** Schedule must include the item, the account number where it is included on the budget, and the amount which will automatically carry over to line 75 on the budget.
  - **Note:** Agency will not budget for any RFR withdrawals within a property's first five (5) years of operation.
- The **Capital Improvements / Equipment** Schedule must include a description of the item **and** the amount which will automatically carry over to line 81.
  - Account number **1420** should be selected from the dropdown list for capital improvements/equipment.

# Annual Operating Budget: Miscellaneous Admin

- The **Miscellaneous Administrative Expense Schedule** must include a detailed listing of the items included in this category which will automatically carry over to line 26 on the budget.

<b>1</b>	<b>Misc Administrative Expenses</b>		
<b>2</b>	<b>Name of Development:</b>		
<b>3</b>	<b>PHFA NO:</b>		
<b>4</b>			
<b>5</b>	<b>Description</b>		<b>Amount</b>
<b>6</b>	Computer Services/Fees		7134
<b>7</b>	Training		330
<b>8</b>	Bank Charges		255
<b>9</b>			
<b>10</b>			
<b>11</b>			
<b>12</b>			
<b>13</b>			
<b>14</b>			

# Annual Operating Budget: Variances Schedule

- The **Variances Schedule** should be completed for any line item that has a red box in the Explanation column.

Office Salaries	6310	22,533	18,545	(3,988)	-18%	
Manager Salaries	6330	32,543	35,130	2,587	8%	
Administrative Rent Free Unit	6331	-	-	-	#DIV/0!	
Janitor/Maintenance Payroll	6510	69,765	76,854	7,089	10%	
Payroll Taxes	6711	11,372	12,845	1,473	13%	Increase due to increase in salaries and wages above.
Workers' Compensation	6722	4,955	5,401	446	9%	
Health Ins. & Employee Benefits	6723	17,008	17,587	579	3%	
Real Estate Tax Escrow Deposits	6710	24,396	25,068	672	3%	
Property & Liability Ins. Escrow Deposits	6720	28,688	30,324	1,636	6%	
Fidelity Bond Insurance	6721	-	-	-	#DIV/0!	
Misc. Taxes & Ins, Licenses/Permits	6729	3,578	3,800	222	6%	=8/31 balance plus 4 months of \$121.57

# Operating Reserve

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- 6 to 9 months of projected operating expenses, reserve deposits, and amortizing debt service.
- Items required for operating reserve requests:
  - Email or letter of request to Financial Analyst
  - Current balance sheet showing negative cash flow
  - Itemized list of accounts payable or copy of invoice

# Rental Subsidy

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- Items required for rental subsidy reserve requests:
  - Email or letter of request to Financial Analyst
  - Standard rental subsidy spreadsheet
  - Current rent roll

\*It is recommended for requests to be submitted on a quarterly basis.

# Rental Subsidy

- To calculate the total subsidy that is being requested, you must fill in the Total Tenant Exp per Unit and what the current highest 50% rent for the same unit in.
- (Highest 50% rent - Total Tenant expense) x # of months = Total subsidy

Project Name		ABC 123				
PHFA		N-9999				
Dates of Request		1/1/2025	to	3/31/2025		
	Unit Number	Unit Type	Total Tenant Expense per Unit	Highest 50% rent currently being charged for same unit type	How many months are you requesting the subsidy?	Total Subsidy Request
1	105	1 BR	\$ 200	\$ 300	3	\$ 300
2	203	1 BR	\$ 250	\$ 300	3	\$ 150
3	106	2 BR	\$ 300	\$ 400	2	\$ 200
4	208	2 BR	\$ 310	\$ 400	3	\$ 270
5						\$ -
6						\$ -
7						\$ -
8						\$ -
9						\$ -
10						\$ -
Total						\$ 920
** Please send your FA a current rent roll in addition to this worksheet						

# RFR Escrow

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- Monthly billings established from underwriting.
  - Set to increase on 1/1 each year by 3%.
- PHFA holds funds.
- Requests go to the property's Technical Services Representative.
- Prior written approval from PHFA required for customer invoices over \$5,000/\$10,000.
- Funds released for reimbursement of eligible building and equipment replacements.
  - Invoices over a year old will not be reimbursed.

**\*It is recommended that requests be submitted on a quarterly basis.**

# Supportive Service Escrow

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Requests for supportive service escrow go to Housing Service Representative (HSR).



Supportive Services Escrow Annual Drawdown Forms A and B should be completed.

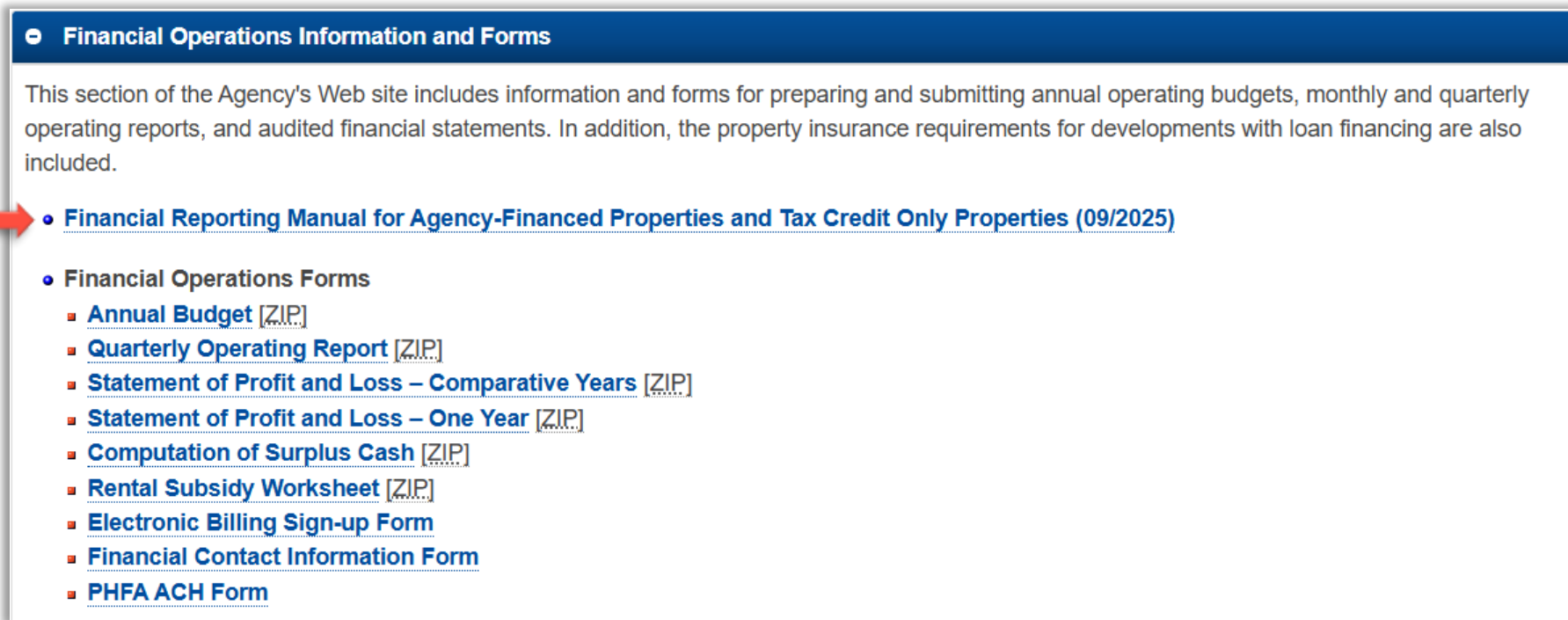


HSR sends request to Financial Analyst for payment to be processed.

# Reporting Manual

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- Financial Compliance Guide
  - Audit layout, Financial Forms, Due dates, Uploading guide, etc.



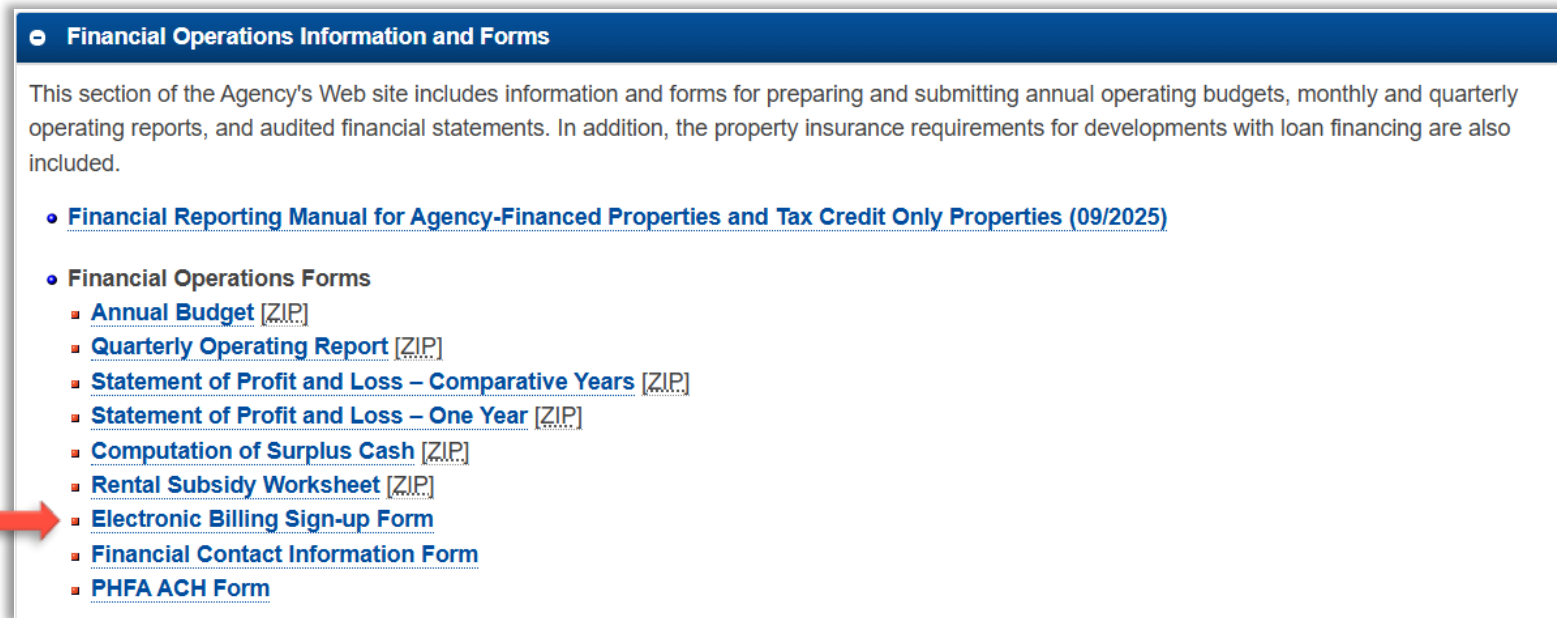
**Financial Operations Information and Forms**

This section of the Agency's Web site includes information and forms for preparing and submitting annual operating budgets, monthly and quarterly operating reports, and audited financial statements. In addition, the property insurance requirements for developments with loan financing are also included.

- [Financial Reporting Manual for Agency-Financed Properties and Tax Credit Only Properties \(09/2025\)](#)
- Financial Operations Forms
  - [Annual Budget \[ZIP\]](#)
  - [Quarterly Operating Report \[ZIP\]](#)
  - [Statement of Profit and Loss – Comparative Years \[ZIP\]](#)
  - [Statement of Profit and Loss – One Year \[ZIP\]](#)
  - [Computation of Surplus Cash \[ZIP\]](#)
  - [Rental Subsidy Worksheet \[ZIP\]](#)
  - [Electronic Billing Sign-up Form](#)
  - [Financial Contact Information Form](#)
  - [PHFA ACH Form](#)

# Electronic Billing

- Properties can receive monthly billing invoices via email by signing up for e-billing.
- The PHFA Electronic Billing Sign-Up Form should be completed and emailed to [MultiFamilyBilling@phfa.org](mailto:MultiFamilyBilling@phfa.org)
- The electronic billing form can be found on PHFA's [website](#).



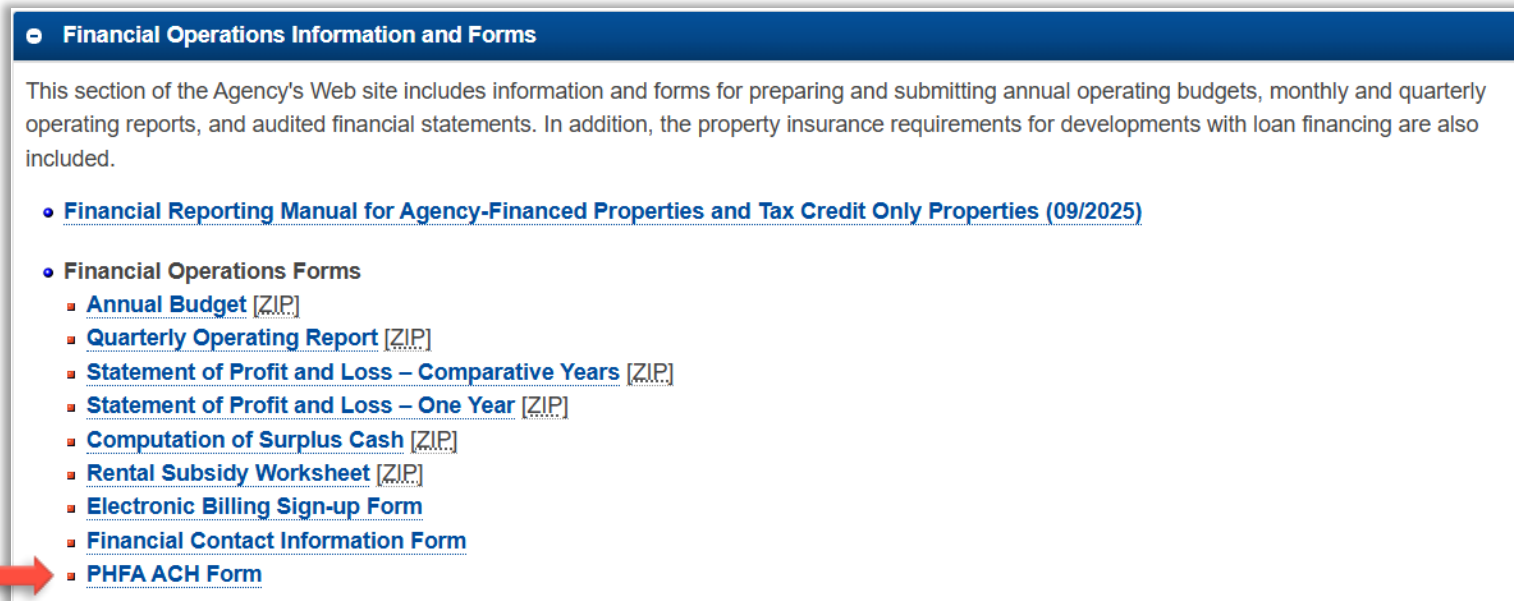
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  - [Rental Subsidy Worksheet \[ZIP\]](#)
  - [Electronic Billing Sign-up Form](#)
  - [Financial Contact Information Form](#)
  - [PHFA ACH Form](#)

# ACH

- [PHFA ACH form](#) should be sent to the Financial Analyst to set up ACH payments.
- Voided check or bank verification letter should be provided with the completed form.
- PHFA ACH form can be found on PHFA's website.



**Financial Operations Information and Forms**

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STATE TAXES - 2026	ANNUAL	INSTALLMENT
NET AMOUNT IF PAID 02/10/2026	20,459.46	6,819.82
NET AMOUNT IF PAID 02/27/2026	20,877.00	6,959.00

FOR OFFICE USE ONLY

PROPERTY LOCATION

ENTER AMOUNT PAID

RETURN THIS PORTION WITH YOUR PAYMENT - DO NOT FOLD, STAPLE OR MUTILATE.  
DO NOT USE PHOTOCOPY OF THIS BILL WHEN REMITTING PAYMENT.

00 2026

Please fold on perforation BEFORE tearing

Keep this portion for your records - A receipt WILL NOT be issued.

CITY OF PITTSBURGH  
PROPERTY TAX, AND PARK TAX

211 N FRONT ST BOX 15057  
HARRISBURG, PA 17105

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ROSS  
26.  
p.m.  
gov

ACCOUNT NUMBER				
PROPERTY LOCATION				
CURRENT FAIR MARKET VALUE AS OF	01/16/26	1,000,000		
	CITY	SCHOOL	LIBRARY	PARKS
LAND	130,000	130,000	130,000	130,000
BUILDING	870,000	870,000	870,000	870,000
MILLAGE	9.67	10.457	0.25	0.50
HOMESTEAD REDUCTION				
SENIOR TAX RELIEF REDUCTION				

TO:  
CITY OF PITTSBURGH  
INFORMATION,

# Tax Submission

- Tax bills should be sent to the property's assigned Financial Analyst to have the tax bill paid from the tax escrow.
- **Note:** Please try to send these as you receive them.



# Insurance Submission

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- Insurance bills should be sent to the property's Insurance Officer to have the bill paid from the insurance escrow.
  - Certificate of Insurance
  - Policy and Coverage Information
  - Insurance bill
  - Property damage report (if there is a claim)

# Submission Due Dates

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- **Annual Audit**
  - Due 90 days after the end of the fiscal year.
- **Annual Operating Budget**
  - Due 60 days before the beginning of the fiscal year.
- **Quarterly Operating Reports**
  - Due 15 days after the end of the quarter.

# 12/31 Fiscal Year Timeline

Year End: **December**



# 10/31 Fiscal Year Timeline

Year End: **October**



# 9/30 Fiscal Year Timeline

Year End: **September**



# 6/30 Fiscal Year Timeline

Year End: **June**



# Multifamily Housing – Financial information updates

**PHFA Multifamily Housing**

Welcome, Nithin Narendula

**MENU**

- Finance
  - Financial Information**
  - Statement Entry
- Housing Services
  - Supportive Services
- Tax Credit
  - Income/Rent Limits
  - Owner Cert
  - Rental Sch
  - TIC Entry
  - TIC Import
  - Edit Account
  - Sign Out
  - Contact

**Financial Information**  
Please select an Option to review Financial Information.

To provide our owners with a more efficient and reliable experience, we've upgraded to a new accounting system. Statements dated **before 9/30/2025** can be found using the **Legacy System Statements** button, while statements **from 10/1/2025 onward** are available under the **Current System Statements** button. This update ensures smoother access to your financial documents.

[Legacy System Statements](#)

[Current System Statements](#)

Pennsylvania Housing Finance Agency

**PHFA Multifamily Housing**

Welcome, Nithin Narendula

**MENU**

- Finance
  - Financial Information
  - Statement Entry
- Housing Services
  - Supportive Services
- Tax Credit
  - Income/Rent Limits
  - Owner Cert
  - Rental Sch
  - TIC Entry
  - TIC Import
  - Edit Account
  - Sign Out
  - Contact

**Financial Information**  
Please select a Property to review Financial Information.

Property Selection :

**Property Information**

Name :

Address :

PHFA Property #:

[Billing](#) [Payments](#) [PHFA Contacts](#)

**Billing Items**

Billing	Report Date
<a href="#">View as PDF</a>	2025-10

# Billing

Pennsylvania Housing Finance Agency  
211 North Front St  
Harrisburg, PA 17101

## MONTHLY BILLING

Date	Consolidated Invoice Number	Customer ID
As of 10/2025	CCI-10000308	

Customer Name

Invoice #	Invoice Date	Description	Billed Amount
CI-10000020	10/01/2025	Reserve for Replacement (RFR) Escrow	\$ 1,046.00
CI-10000096	10/01/2025	Primary - Principal	\$ 1,029.77
CI-10000724	10/01/2025	Primary - Interest	\$ 3,515.94
CI-10000987	10/01/2025	Tax Escrow	\$ 3,784.00
CI-10001371	10/01/2025	Insurance Escrow	\$ 1,312.00

Total Amount	\$ 10,687.71
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Pennsylvania Housing Finance Agency  
211 North Front St  
Harrisburg, PA 17101

## MONTHLY BILLING

Date	Consolidated Invoice Number	Customer ID
As of 10/2025		

Customer Name

Invoice #	Invoice Date	Description	Billed Amount
CI-10001547	10/07/2025	Support Note Repayment - Agency Funded	\$ 174,600.00

Total Amount	\$ 174,600.00
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# Payments

Pennsylvania Housing Finance Agency  
211 North Front St  
Harrisburg, PA 17101

## MONTHLY PAYMENTS

Date	Consolidated Invoice Number	Customer ID
As of 10/2025	CCI-10000308	

Customer Name

Invoice #	Invoice Date	Payment Date	Description/Payment Ref	Amount Paid
CI-10000020	10/01/2025	10/21/2025	Reserve for Replacement (RFR) Escrow (Check # 609)	\$ 1,046.00
CI-10000096	10/01/2025	10/21/2025	Primary - Principal (Check # 609)	\$ 1,029.77
CI-10000724	10/01/2025	10/21/2025	Primary - Interest (Check # 609)	\$ 3,515.94
CI-10000987	10/01/2025	10/21/2025	Tax Escrow (Check # 609)	\$ 3,784.00
CI-10001371	10/01/2025	10/21/2025	Insurance Escrow (Check # 609)	\$ 1,312.00

Total Amount Paid				\$ 10,687.71
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Pennsylvania Housing Finance Agency  
211 North Front St  
Harrisburg, PA 17101

## MONTHLY PAYMENTS

Date	Consolidated Invoice Number	Customer ID
As of 10/2025		

Customer Name

Invoice #	Invoice Date	Payment Date	Description/Payment Ref	Amount Paid
CI-10001547	10/07/2025	10/08/2025	Support Note Repayment - Agency Funded (Support Note payment)	\$ 174,600.00

Total Amount Paid				\$ 174,600.00
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Questions?

