SAMPLE

INVESTMENT / RETIREMENT VERIFICATION

To: _____ From: _____

Phone _____ Email: _____

RE: _____ Unit # _____ S S # _____

HOUSEHOLD MEMBER RELEASE

TO THE HOUSEHOLD MEMBER: YOU DO NOT HAVE TO SIGN THIS FORM IF THE NAME OR ADDRESS OF EITHER THE PROJECT OR PROVIDER IS LEFT BLANK.

RELEASE: I hereby authorize the release of the requested information. Information obtained under this consent is limited to information that is no older than 12 months. There are circumstances which would require the owner to verify information that is up to 5 years old, which would be authorized by me on a separate consent attached to a copy of this consent.

Signature:_____Date:_____

The household member named above has applied for, or is recertifying eligibility for housing financed or assisted by the Federal or State Government. The housing owner is required to verify all information that is used in determining the person's eligibility or level of benefits.

Your prompt return of this form to the project listed above will help to ensure timely processing of the assistance application.

Type of Investment held (circle one):

IRA **401(k)** **Brokerage** **Annuity** **Mutual Fund** **Other** _____

Account Number: _____

Current Value $ _____

Cash Value (after surrender fees & penalties) $ _____

Annual earnings or interest rate $ _____ % _____

Does the holder have access to the funds? ☐ YES ☐ NO

Are regular withdrawals/periodic payments being made? ☐ YES ☐ NO

If **YES**, list gross amount: $ _____

Is a minimum distribution required? ☐ YES ☐ NO Amount ☐

Frequency (i.e. weekly, monthly, yearly): _____

I certify that the above information is true and correct.

_____ _____

Signature Printed Name and Title

_____

Telephone Email Address Date

PENALTIES FOR MISUSING THIS VERIFICATION

Title18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government, HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than $5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty Provisions for misusing the social security number are contained in the Social Security Act at ** 208 (a) (6), (7) and (8).** Violation of these provisions are cited as violations of 42 U.S.C. Section ** 408 (a) (6), (7) and (8).**