

“Caught in the Act” Quick Connections Submission Guidelines

PHFA’s Housing Services team is re-imagining Best Practices for 2019. We’ve shared so many great ideas among our peers over the years. Going forward, PHFA wants to “Catch You in the Act” of doing something great that benefits your residents. Each month, we will feature a great idea in Quick Connections. Please see below instructions and additional information.

Who Can Apply?

Resident Service Coordinators in multifamily affordable housing

Categories

- **Access to Services:** Includes improving access to services and resources through effective partnerships, creative service coordination, and transportation programs.
- **Development Performance:** Relates to improving building and unit maintenance, preventing crime, reducing rental delinquency, and reducing eviction.
- **Education and Employment:** Includes linking with educational services, schools, vocational training, employment, volunteer opportunities, and steps towards homeownership.
- **Healthy Living:** Includes health promotion, exercise programs, health screenings, meals, nutrition, medical services, and personal safety.
- **Resident Participation:** Includes activities to engage residents, resident councils and other resident organizing efforts.
- **Youth Services:** Consists of child care, after school and summer programs designed to engage children and youth.

How to Apply

- Complete the attached application.
- Email application to housingservices@phfa.org
- Along with the application, please submit one (1) photograph.
- Applications are accepted on a rolling basis and will be reviewed each month

Monthly Best Practice Winner will receive:

- A gift card or prize to help support your residents
- Inclusion in PHFA’s Quick Connections newsletter
- Your idea posted on PHFA’s Housing Services webpage

The year’s best idea will receive one (1) free conference registration

Submission for “Caught in the Act” feature in Quick Connections

Please submit housingservices@phfa.org

Name of Resident Service Coordinator _____

Property Name _____

Company Name (s) _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Category I am submitting for (choose only one category that best represents your submission):

_____ Access to Services _____ Education and Employment _____ Development Performance

_____ Healthy Living _____ Resident Participation _____ Youth Services

*In detail, please describe the program or service. Include key components (who, what, when, where, and how). Attach a separate sheet if necessary. *Please include a picture**

Describe the source of funding for the activity: (such as operating budget, donations, etc.)

Describe the outcomes and benefits to the property, residents, and community: