

Application for PHFA's Best Practice Awards

Please submit PHFABestPractices@PHFA.org by April 1, 2018

Name Service Coordinator _____ Name Property Manager _____

Property Name _____

Company Name(s) _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Category I am applying for (choose only one category that best represents your submission):

- | | | |
|---|---|---|
| <input type="checkbox"/> Access to Services | <input type="checkbox"/> Property Performance | <input type="checkbox"/> Education and Employment |
| <input type="checkbox"/> Healthy Living | <input type="checkbox"/> Resident Participation | <input type="checkbox"/> Youth Services |
| <input type="checkbox"/> Innovation | <input type="checkbox"/> Compliance | <input type="checkbox"/> Efficiency Processes |

Briefly describe why you chose this category (some Best Practices might fit into several categories):

In detail, please describe the program or service. Include key components (who, what, when, where, and how) that make you our winner. Attach a separate sheet if necessary.

Describe the source of funding and/or investment for the Best Practice: (such as operating budget, donations, etc.)

Describe the outcomes and benefits to the property, residents, and community:



It's time to apply for PHFA's 2018 Multifamily Best Practices Award!

PHFA invites you to submit an application for the Multifamily Housing Best Practices Award! The 2018 Multifamily Affordable Housing Conference is a great opportunity for your property to gain recognition for the exceptional service coordination programs and/or property management practices being implemented at your site. Deadline for submission is **April 1, 2018**.

Purpose of the Awards

PHFA's Best Practices Awards is designed to identify and recognize exemplary practices in service coordination and/or property management. Best Practices include developing, deploying, and maintaining service programs or implementing property management system/procedures which have attributed to successful property operations. *Your Best Practice must have the ability to be reproduced or replicated.* The purpose of the award is to showcase to other housing professionals the creative methods implemented to provide service coordination and/or property management solutions.

Who Can Apply?

Eligible applicants are any private or public company, government agency, or non-profit organization which has implemented a service coordination program or directly provides property management services. Applicants may nominate themselves for this award. Organizations are limited to one submission, per category, per site.

2018 Categories:

- **Access to Services.** Includes improving access to services and resources through effective partnerships, creative service coordination, and transportation programs.
- **Property Performance.** Examples include improving property operations through rent collection, vacancy prevention, effective budgeting, reducing rental delinquency, reducing evictions, and preventative maintenance processes.
- **Education and Employment.** Includes linking with educational services, schooling, vocational training, employment, volunteer opportunities, and steps towards homeownership.
- **Healthy Living.** Includes health promotions, exercise programs, health screenings, meals, nutrition, medical services, and personal safety.
- **Resident Participation.** Including activities to engage residents, resident councils and other resident organizing efforts.
- **Youth Services.** Consisting of child care, after school and summer programs designed to engage children and youth.
- **Innovation:** Relates to NEW problem solving ideas. Examples include crime prevention strategies, non-smoking policies, bedbug elimination procedures, marketing programs, etc.
- **Compliance:** Strategies/systems to ensure compliance with the property's financing programs. Examples include deciphering legal documents, income and rent tracking, file organization/set up, etc.
- **Efficiency Processes:** Streamlining processes for office/paperwork organization, maintenance/ work request processes, turnover efficiency, working with teams, etc.

How to Apply

- Complete the attached application.
- Email application to PHFABestPractices@PHFA.org
- Along with the application, please submit ALL supporting documentation including at least one (1) photograph.
- Deadline for submission is **April 1, 2018**.
- All *complete* applications will receive **\$50** off one (1) conference registration fee for the property.

Best Practice winner of each category will receive:

- A **\$25 gift card** for **both** the Service Coordinator and the Property Manager at the site.
- Inclusion in "PHFA's Best Practices" guide, distributed at Conference.
- Best Practice posted on PHFA's website.

Winners will be announced at the Multifamily Affordable Housing Conference Awards Ceremony Luncheon. Must be present to win. Person(s) on the entry form or their designee receives the gift card. For more information or technical assistance email PHFABestPractices@phfa.org