

## Monthly Status Report Form

Report Date: \_\_\_\_\_

Development Name: \_\_\_\_\_

Tax Credit # \_\_\_\_\_

PHFA Loan# \_\_\_\_\_

Development Officer \_\_\_\_\_

**Status of the following:**

	Status of the following:	Estimated Date	Completed Date	Status Updates for incomplete items
1	Projected Closing Date (must occur by *)			
2	Zoning / Site Development Plan Approval			
3	Evidence of the Commitment of Equity Investment Review Committee Approval			
4	Evidence of the commitment of all project financing - Loan Committee Approvals (include terms and conditions)			
5	Submission to Agency of Plans & Specifications including Enterprise Green Communities Criteria Checklist (must be at least 60 days prior to construction closing)			
6	Evidence of the necessary Program & Regulatory Agency Approvals (list separately below)			
6a				
6b				
6c				

\* Refer to the Program Year Guidelines and Reservation Letter for the applicable deadline dates

**By signing below, I'm confirming: (1) the above updates reflect the current status, (2) my understanding that the Agency may rely upon this to prioritize reviews, and the failure to provide updated and/or accurate information may result in subsequent delays in the review process, and (3) there have been no material changes in any attribute of the development or application, unless already pre-approved in writing by the Agency.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Signer & Title

\_\_\_\_\_  
Phone #