

**MANAGEMENT PRE-COMMITMENT CHECKLIST**

Property: \_\_\_\_\_ PHFA No.: \_\_\_\_\_  
Hsg. Mgt. Rep. \_\_\_\_\_ Date: Click here to enter a date.  
Dev. Officer \_\_\_\_\_

**Pre-Commitment Requirements**

**PJs and Non-PJs**

**Review Completion Date**

- |  |                                    |
|--|------------------------------------|
| <input type="checkbox"/> Management Plan                                 | <u>Click here to enter a date.</u> |
| <input type="checkbox"/> Tenant Selection Plan                           | <u>Click here to enter a date.</u> |
| <input type="checkbox"/> Affirmative Fair Housing Management Plan        | <u>Click here to enter a date.</u> |
| <input type="checkbox"/> Lease, and any addenda, including PHFA Addendum | <u>Click here to enter a date.</u> |
| <input type="checkbox"/> Grievance Procedure                             | <u>Click here to enter a date.</u> |
| <input type="checkbox"/> VAWA Emergency Transfer Plan (HOME and HTF)     | <u>Click here to enter a date.</u> |

Comments:

After completion, save to MFPropertyFiles; Hsng Mgt; Management Docs Folder.

Cc: Manager of Project Operations