

Monthly Status Report Form

Report Date: _____
 Development Name: _____
 Tax Credit # _____
 PHFA Loan# _____
 Development Officer _____

Status of the following:

		Estimated Date	Completed Date	Status Updates for incomplete items
1	Projected Closing Date (must occur by *)			
2	Zoning / Site Development Plan Approval			
3	Evidence of the Commitment of Equity Investment - Review Committee Approval			
4	Evidence of the commitment of all project financing - Loan Committee Approvals (include terms and conditions)			
5	Submission to Agency of Plans & Specifications including Enterprise Green Communities Criteria Checklist (must be at least 60 days prior to construction closing)			
6	Evidence of the necessary Program & Regulatory Agency Approvals (list separately below)			
6a				
6b				
6c				

* Refer to the Program Year Guidelines and Reservation Letter for the applicable deadline dates

By signing below, I'm confirming: (1) the above updates reflect the current status, (2) my understanding that the Agency may rely upon this to prioritize reviews, and the failure to provide updated and/or accurate information may result in subsequent delays in the review process, and (3) there have been no material changes in any attribute of the development or application, unless already pre-approved in writing by the Agency.

Signature

Date

Printed Name of Signer & Title

Phone #