

Monthly Status Report Form

Report Date: _____
 Development Name: _____
 Tax Credit #: _____
 PHFA Loan#: _____
 Development Officer: _____

Status of the following:	Estimated Date	Completed Date	Status Updates for incomplete items
1	Projected Closing Date (must occur by *)		
2	Zoning / Site Development Plan Approval		
3	Evidence of the Commitment of Equity Investment - Review Committee		
4	Evidence of the commitment of all project financing - Loan Committee Approvals (include terms and		
5	Submission to Agency of Plans & Specifications including Enterprise Green Communities Criteria Checklist (must be at least 60 days prior to construction closing)		
6	Evidence of the necessary Program & Regulatory Agency Approvals (list separately below)		
6a			
6b			
6c			

* Refer to the Program Year Guidelines and Reservation Letter for the applicable deadline dates

By signing below, I'm confirming: (1) the above updates reflect the current status, (2) my understanding that the Agency may rely upon this to prioritize reviews, and the failure to provide updated and/or accurate information may result in subsequent delays in the review process, and (3) there have been no material changes in any attribute of the development or application, unless already pre-approved in writing by the Agency.

Signature

Date

Printed Name of Signer & Title

Phone #