

Tab 12 – Accessible Unit Certification

The certification form must be completed and signed by the applicant verifying all of the requirements outlined in the Selection Criteria for accessible units.

Developer's/Applicant's Certification of Selection Criteria

The Agency has requested certain certifications from the developer and applicant in connection with submission of an application.

Development: _____

Please **initial** where applicable and identify number of units for all of the following that apply. As the Applicant/General Partner, I hereby certify that the following will be met:

_____(initial) The developer/applicant agrees to provide twice as many fully accessible units as are otherwise required (under local, state, or federal mandate, whichever is greater) in the development. All employee and market rate units must be included in the total unit count when calculating the required number of accessible units. The developer must certify that these units are accessible and, that during initial lease up, the developer will exclusively reserve, for the first thirty days, the units for occupancy by persons needing the accessible units. For Preservation Developments, the developer/applicant agrees to increase the number of fully accessible units, which meet current standards, in the development by at least five percent (5%) of the total units available.

_____ Number of accessible units in development.

_____(initial) Developments must provide a financing plan which evidences that at least ten percent (10%) of the low income units in Urban Areas and five percent (5%) of the low income units in Suburban/Rural Areas are affordable to persons at or below twenty percent (20%) of the AMI, adjusted for family size. For developments consisting of all low income units, at least half of these units must be accessible. For mixed income developments containing market rate units, 5% of the units must be accessible. (Existing affordable developments with a demonstrated average occupancy rate of 90 percent or above over last 5 years may be exempt from having to meet the twenty percent (20%) AMI requirement for these units.)

_____(initial) For the units affordable at or below twenty percent (20%) of the AMI, a written letter of agreement shall be in place **at the time of application** with the county Supportive Housing Local Lead Agency (LLA) as designated by the Commonwealth's Department of Human Services to assure that sufficient referrals are received for tenancy from households who are income-eligible and/or in need of the accessibility features. If no designated county Supportive Housing LLA exists, another referring entity may be utilized.

_____ Number of affordable units at 20% AMI.

Identify the LLA/Referring agency for these units:

Acknowledged and Accepted by the APPLICANT/GENERAL PARTNER

Applicant/General Partner _____ Date: _____

Print: _____

Co-Applicant/General Partner: _____ Date: _____

Print: _____