

This form is to be used for all loan type and program change requests. All other changes should be made in the lender system – additional changes will be made during the Pre-Closing Review.

The borrower’s name and PHFA Loan # are required fields; complete all other fields pertaining to your request. Submit to Secondary@phfa.org. Requests submitted after 3:30pm will be processed the following business day. Current lock policies will apply.

Pre-Closing Eligible/Ineligible Loans - Loan amount changes, Appraised Value, credit score, KFIT, name changes - Revised documents should be uploaded to VirPack and **the changes will be made by the Pre-Closing Officer**. There is no change request form, **please have your underwriting division submit revised documents via VirPack, if necessary.**

Demographic Information

Borrower:
(Last Name, First Name, MI)

PHFA Loan #:

ADDITIONAL BORROWERS: INFORMATION SHOULD BE INCLUDED IN THE PRE-CLOSING SUBMISSION PACKAGE IN VIRPACK

Mortgage Programs: *(Select One)*

Interest Rate:

Lock Period (30/60/90):

PHFA Pricing:

HFA Preferred
 HFA Preferred with Advantage

Keystone Govt Loan/Streamline Refi
 Keystone Govt Loan with Advantage
 Keystone Home Loan
 Keystone Home Loan with Advantage

Keystone Home Loan with KFIT
 Keystone Purchase & Improvement
 HOMEstead

Keystone Flex with K-FIT
 Keystone Flex Purchase and Improvement with K-FIT
 Keystone Flex (Refinance)

Loan Type: Conventional FHA 203K RD VA

Additional Extensions for New Construction: Keystone Home Loan Only

Days: Price: %

1st 30 Days = 0.125%

2nd 30 Days = 0.250%

3rd 30 Days = 0.375%

3 Days Free

All other rate lock extension requests must be submitted via the Pipeline Plus system.